



# COMMONWEALTH of VIRGINIA

## DEPARTMENT OF MEDICAL ASSISTANCE SERVICES

600 East Broad Street, Suite 1300

Richmond, VA 23219

July 5, 2017

### ADDENDUM No. 1 TO VENDORS:

Reference Request for Information: RFI 2017-02

Dated: June 19, 2017

Initial Due Date: July 7, 2017

New Due Date: July 10, 2017

Below are updates that may delete, add, modify or clarify certain aspects of the aforementioned RFI. Please incorporate as necessary.

- 1) The due date for Vendor responses has been changed from 5:00 PM E.S.T., Friday, July 7, 2017 to 5:00 PM E.S.T., Monday, July 10, 2017.
- 2) See Attachment A for the Department of Medical Assistance Services response to questions/inquiries as submitted by potential Responders.

Sincerely,

*Whitney Speece*

DMAS Procurement & Contract Officer

**Attachment A**  
**RFI 2017-02, Addendum 1**  
**Vendor Questions and Answers**

Question Number	Section	Question/Comment	DMAS Response
1.	5.0: Key Response Requirements	Is the page limit inclusive of a cover page, executive summary, resumes, and/or qualifications?	As specified in the RFI, responses should be no more than 15 pages, including appendices.  The following items do not count toward the page limit: cover page, executive summary, or appendices. Resumes and qualification may be included as optional links.
2.	5.0: Key Response Requirements	Does the RFI require a mailed submission as well as an email submission?	Email submission in the requested format is sufficient.
3.	5.0 Key Response Requirements	Can we submit our response in PDF?	No, the responder shall email one copy in MS Word 2010 or compatible format.
4.	5.0 Key Response Requirements	Can we submit 15 pages front and back or just front?	Length of Response: Responses should be no more than 15 pages, including appendices. The Department may review linked resources beyond the page limits; however, limiting the number of additional linked references would be appreciated.  A page would be considered as the front of the sheet only. The front and back of a sheet would be considered two pages.
5.	1.0 Purpose	What is the Department's budget for this new contract or agreement?	The initiative has funding in the current state fiscal year of roughly \$3.3M <u>inclusive</u> of Federal 90/10 match funding.
6.	1.0 Purpose	When does the Department anticipate the RFP and award date?	It is not determined at this time. DMAS intends to issue an RFP late fall 2017. CMS must approve DMAS' request for 90/10 match rate funding for this project. On average it is a 4-6 month process.
7.	1.0 Purpose	Will this procurement be replacing any current or previous vendor contracts?	It is not determined at this time. The RFI is a request for information only.
8.	4.0 Information Request	Section 4.0, Page 5/Page 7 - In the Information Request section, it is stated on page 4 that the areas asked for can help serve as guidelines for the response to this RFI, however, on page	This RFI is not a formal solicitation and the Department will not award a contract based on response to this RFI. In this respect, all questions are optional. However, DMAS is requesting information for all the areas outlined.

**Attachment A**  
**RFI 2017-02, Addendum 1**  
**Vendor Questions and Answers**

Question Number	Section	Question/Comment	DMAS Response
		8, Letter I provides two optional questions to respond to. Are all questions for Letters A through H mandatory for this 15 page response?	
9.	n/a	<p>Our Prepayment Strategies RFI response will be customized to add details as requested in the RFI. However, we would like to make the Commonwealth aware that it would not need two stand-alone solutions that address the same functionality – dependent upon the status and outcome of the PEMS solicitation.</p> <p>Given this consideration, we want to check with your office for advisement as to if/how to incorporate this information into the RFI for consideration.</p>	<p>The Department will use the prepayment RFI to inform strategy for a prepayment program.</p> <p>Input on how the scope or a prepayment solution overlaps with other initiatives is welcomed.</p>